



**Phase II SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s), GP-02-02
STORMWATER MANAGEMENT PROGRAM ANNUAL REPORT (SWMPAR) TABLE**

Regulated MS4: VILLAGE OF MUNSEY PARK SPDES Permit Number: NYR20A 319

Annual Report Table for year ending: March 9, ___ 2006 (Year 3) X 2007 (Year 4) ___ 2008 (Year 5)

Information about how to complete the follow tables is in the instruction section. Please complete the tables electronically, if possible. Send two completed **hard copies** (an original and a photocopy) of this Annual Report Table, the MCC form and any attachments to the DEC Central Office (MS4 Permit Coordinator, 625 Broadway, Division of Water - 4th Floor, Albany, NY 12233-3505). **DO NOT SUBMIT REPORTS IN THREE-RING BINDERS.**

Minimum Control Measure 1. Public Education and Outreach

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.1.a, b: Plan and conduct an ongoing public education and outreach program to ensure the reduction of all pollutants of concern in stormwater discharges to the maximum extent practicable (MEP).</p> <ul style="list-style-type: none"> • <i>Explain the program, including activities and materials used</i> • <i>Identify the personnel or outside organization conducting the activity.</i> • <i>Indicate activities planned for next year.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The Village’s storm water information repository at Village Hall was maintained and updated with magazines, brochures, notices and fact sheets by Village staff</p>	<p>Task is conducted on an ongoing basis</p>
<p>Storm water information was prepared for publication and placement on the Village website; outreach is geared towards residential property owners</p>	<p>Storm water articles, brochures and other information were prepared by the Manhasset Bay Protection Committee and the Nassau County Storm Water Coalition</p>
<p>A storm water web page write-up as prepared by the Village’s consultant for placement on Village web page</p>	<p>Village storm water web established during Year 2; maintained/updated on an ongoing basis</p>
<p>Residents were notified through newsletters/articles related to proper lawn care made available through the information repository</p>	<p>Task performed for Reporting Year 4; program to be continued in Year 5.</p>
<p>Proper disposal of household hazardous waste; Village participates in Town-wide household chemical collection days</p>	<p>Eight (8) household chemical drop-off days were held during Reporting Year 4; program to be continued in Reporting Year 5</p>
<p>Water conservation practices; the Manhasset-Lakeville Water District provides annual water quality reports and provides information on water conservation.</p>	<p>The annual report is issued each year by May 31st; this program was completed for Reporting Year 4; program to be continued in Year 5</p>
<p>As a participating member of the Manhasset Bay Protection Committee (MBPC) and the Nassau County Storm Water Coalition, numerous education materials (i.e., fact sheets, brochures, guidance materials, and links to other storm water resources) are available on both the MBPC and Nassau County websites</p>	<p>Storm water information is provided on an ongoing basis on the Nassau County and MBPC website.</p>

Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Village is participating with Nassau County in a Phase II storm water intermunicipal partnership partially funded by a state grant; partnership activities/accomplishments are summarized in the Nassau County Storm Water Annual Report.	The Village will continue to work in conjunction with the County to develop programs and materials geared toward public education and outreach
Through the Village's partnership with the Nassau County Storm Water Coalition storm water displays and handouts have been placed in public libraries	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition storm water education has been targeted at high risk businesses and activities involving: landscaping, commercial businesses and home improvements	Completed during Reporting Year 4; activities to be continued for Year 5
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 2. Public Involvement/Participation

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.2.c.iii.: Design and conduct a public involvement / participation program.</p> <ul style="list-style-type: none"> • Describe activities that the MS4 has/will undertake to provide program access to interested individuals and to gather needed input. • Indicate activities planned for next year. 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The Year 4 SWMPAR was prepared and made available for public review and comment; the SWMPAR was placed on file in the Village’s storm water repository</p>	<p>Completed April 2007</p>
<p>The Village held its annual public meeting on the Year 4 SWMPAR on May 9, 2007</p>	<p>Meeting held May 9, 2007; SWMPAR public meetings to be held annually</p>
<p>Helen Averso, Village Clerk/Treasurer, was designated the Village storm water contact person to answer any questions in reference to the SWMPAR or any storm water related issues</p>	<p>Contact person and contact information to be updated annually</p>
<p>Mailing list for storm water related bulletins compiled; approximately 850 households on mailing list</p>	<p>Task scheduled for completion during Year 5; bulletins to be circulated on an ongoing basis</p>
<p>Community hot lines for storm water related notifications and issues developed</p>	<p>Task scheduled for completion during Year 5</p>
<p>Village supplements Town-wide notification of household chemical drop-off days by posting information on website</p>	<p>Household hazardous waste days held periodically; working to determine the estimated percent of households represented at hazardous waste drop-off days for Year 5</p>
<p>As a participating member of the Manhasset Bay Protection Committee (MBPC) and the Nassau County Storm Water Coalition, numerous education materials (i.e., fact sheets, brochures, guidance materials, and links to other storm water resources) are available on both the MBPC and Nassau County websites</p>	<p>Storm water information is provided on an ongoing basis on the Nassau County and MBPC website.</p>
<p>Permit Reference IV.C.2.a, f: Develop procedures to provide public notice about and access to documents and information in a manner that complies with state and local public notice requirements. <i>Describe procedures below and state the methods used to publicize the AR public presentation.</i></p>	
<p>Public notice of the Annual Report and associated public presentation were issued in the local newspaper</p>	
<p>Permit Reference IV.C.2.e: Public presentation of; f: summary of comments received on; and g: intended response to comments on the SWMPAR.</p>	
<p>Summarize attendance at the public presentation of the Annual Report. Include number of attendees and who was represented: Attendees included Village Board members and members of the public; approximately 10 persons in attendance. Meeting consisted of a brief presentation of the Phase II storm water program, a summary of the draft SWMPAR, and was followed by an open discussion of the Village’s Year 4 accomplishments. Generally, the comments received were supportive of the program</p>	

<p>Comments on Annual Report Meeting ___ No public comments received on Annual Report. <u>X</u> Comments received*. Attach summary of comments and intended responses. *Brief and general supportive comments were made that did not require written responses</p>	<p>Date of Annual Report Meeting: May 9, 2007 – Year 4</p>	<p>Approximate Date of Meeting Next Year: January 2008</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>	
<p>The Village is participating with Nassau County in a Phase II storm water intermunicipal partnership partially funded by a State grant; partnership activities/ accomplishments are summarized in the Nassau County Storm Water Annual Report</p>	<p>The Village will continue to work in conjunction with the County to develop programs and materials geared toward public involvement and participation</p>	
<p>Through the Village’s partnership with the Nassau County Storm Water Coalition, storm water public participation and involvement has been promoted through logo and slogan contests, catch basin storm water medallions and volunteer cleanups of the parks, streams and beaches</p>	<p>Completed during Reporting Year 4; activities to be continued for Year 5</p>	
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A</p>		

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.a: Develop, implement and enforce a program to detect, identify and eliminate illicit discharges, including illegal dumping, into the MS4.</p> <ul style="list-style-type: none"> • <i>Explain the activities and procedures used to meet this requirement this year and planned for next year.</i> • <i>Revise as procedures are updated.</i> • <i>Identify personnel or outside organization conducting the activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: number of illicit discharges detected; number of illicit discharges eliminated.</i>
<p>Screening and visual inspections of catch basins and manholes for prohibited illicit discharges were performed by Village crews</p>	<p>Task, including daily visual inspections, is performed on an ongoing basis; no illicit discharges detected for Reporting Year 4</p>
<p>Catch basin decals developed by the MBPC were used to mark all catch basins to warn against illegal dumping.</p>	<p>Markers applied on all (approximately 85) catch basins in Year 4; markers will be maintained in Year 5</p>
<p>Utilization of NYSDEC/USEPA guidance documents pertaining to illicit discharge detection and elimination in the development and enforcement of IDDE program and regulatory mechanism</p>	<p>Ongoing Task</p>
<p>In Conjunction with Nassau County, the Village completed the assessment/evaluation of a model drainage use ordinance that will allow the Village to meet the State requirement to have an IDDE law/ordinance</p>	<p>IDDE ordinance to be adopted March 14, 2007</p>
<p>The Village maintains and inspects “NO DUMPING” signs and installs or repairs new signs as necessary</p>	<p>Task is ongoing</p>
<p>Permit Reference IV.C.3.b: Develop and maintain a map showing the location of all outfalls and the names and location of all waters of the US that receive discharges from outfalls. <i>Explain activities performed this year and planned for next year, including work on the following IDDE guidance prerequisites:</i></p> <ul style="list-style-type: none"> • field verification of outfall locations; • mapping all inter-municipal subsurface conveyances; • delineating storm sewer shed; and • developing and retaining MS4 mapping as needed to find the source and identify illicit discharges. <i>State if maps are in GIS.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: percent of outfalls mapped</i>
<p>Mapping of the Village’s storm sewer system is 100% complete; maps are updated as necessary; financed in part by grant received in Year 2; Village also consults the Nassau County Geographic Information System (GIS); 100% of storm sewer outfalls within County GIS mapped</p>	<p>Task completed in Reporting Year 2; Maps updated as needed on an ongoing basis</p>

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE) Regulatory Mechanism

Permit Reference IV.C.3.c: Prohibit, through an ordinance, local law or other regulatory mechanism, illicit discharges into the MS4. The MS4s have until year 5 to complete the local law work. See the instructions for information about completing this section.	
Does the MS4 have the legal authority to enact ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 1) <input checked="" type="checkbox"/> Yes (complete questions below)
Assessment of Regulatory Mechanism (Local Code)	
1) When was this assessment completed or planned to be completed?	Date completed: February 2007 <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete for reporting in year: ___4; ___5.
2) Is there an existing ordinance, local law or other regulatory mechanism?	<input checked="" type="checkbox"/> No (go to question 5) <input type="checkbox"/> Yes
3) Does the existing regulatory mechanism prohibit illicit discharges as required by the MS4 Permit?	<input type="checkbox"/> No (amendments needed) <input type="checkbox"/> Yes
4) Does the existing regulatory mechanism include enforcement authorities and procedures as required by the MS4 Permit?	<input type="checkbox"/> No (amendments needed) <input type="checkbox"/> Yes
Development of Regulatory Mechanism (Local Codes)	
5) When was this work completed or planned to be completed?	Date completed: March 14, 2007 <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete work below for reporting in year: ___4; ___5.
6) If you answered 'No' to question 1, 2 or 3, what regulatory mechanism or amendments will be adopted to meet the MS4 permit requirements?	<input checked="" type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> MS4 will write language equivalent to NYS IDDE Model Law
7) If you answered 'No' to question 1, 2 or 3, has a list of needed changes to local codes been developed for adoption of the regulatory mechanism?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, list the local code(s) that will be changed:
8) If the existing regulatory mechanism does not require amendments, what language is in the mechanism?	<input checked="" type="checkbox"/> NYS IDDE Model Law in its entirety <input type="checkbox"/> Selected NYS IDDE Model Law articles adopted as amendments to existing code(s) that are equivalent to the NYS IDDE Model Law <input type="checkbox"/> Language equivalent to NYS IDDE Model Law
9) What was the date or is the planned date of local law adoption?	Date: March 14, 2007
10) Provide a web address if adopted local law can be found on a web site.	Web Address:

Minimum Control Measure 3. Illicit Discharge Detection and Elimination (IDDE)

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.3.e: Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.</p> <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement this year <u>and</u> planned for next year</i> • <i>Identify personnel or outside organization conducting activities</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Public is informed of Village IDDE activities through press articles, public meetings and the Village repository</p>	<p>Task is performed on an ongoing basis</p>
<p>Village staff was updated on IDDE issues</p>	<p>Task is performed on an ongoing basis</p>
<p>Publicized household hazardous waste collection days to educate the public</p>	<p>Hazardous household waste collection activities conducted periodically on an ongoing basis</p>
<p>Village staff is trained in IDDE through ongoing meetings/training sessions; inter-office memoranda sent to various departments regarding the Phase II program</p>	<p>Task is performed on an ongoing basis</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The Village is participating with Nassau County in a Phase II storm water intermunicipal partnership partially funded by a State grant; partnership activities/ accomplishments are summarized in the Nassau County Storm Water Annual Report.</p>	<p>Completed during Reporting Year 4; activities to be continued for Year 5.</p>
<p>See also the Manhasset Bay Protection Committee Storm Water Annual Report</p>	<p>As a participating member of the Manhasset Bay Protection Committee (MBPC), the Village assists the MBPC in IDDE activities on an ongoing basis</p>
<p>The Village performed visual screening which did not reveal the need for dye or other tracer testing</p>	<p>Completed for Reporting Year 4; task will continue into Year 5</p>
<p>All of the Village is on septic systems; visual screening of the existing septic systems for signs of failure is routinely performed by the Village</p>	<p>Thirty to forty septic system reviews, inspections, and/or permits were issued.</p>
<p>Representatives of the Village attended an all day seminar on January 23, 2007 conducted by the Nassau County Department of Public Works for municipal Coalition members that included training on the detection of illicit discharges by road maintenance employees, construction inspection supervisors, and sewage treatment plant pre-treatment inspectors</p>	<p>Completed during Reporting Year 4; activities to be continued for Year 5</p>
<p>Through the Village's partnership with the Nassau County Storm Water Coalition a hotline and email address was set up at the County level for the general public and the Coalition members to use if an illicit discharge is found</p>	<p>Completed during Reporting Year 4; activities to be continued for Year 5</p>

Through the Village's partnership with the Nassau County Storm Water Coalition an active program to detect illicit discharges was conducted at numerous corridor locations in an effort to find illicit discharges	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition the development of a local law based upon the "DEC model" was completed to prohibit the discharge of non-storm water flows as defined in the State General Permit	Completed during Reporting Year 4; activities to be continued for Year 5
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i: Require development and implementation of erosion and sedimentation controls through a local law or other regulatory mechanism. Report on assessment process used (*Stormwater Management Gap Analysis Workbook for Local Officials* or equivalent process). The MS4s have until year 5 to complete the local law work. **See the instructions for information about completing this section.**

Does the MS4 have the legal authority to enact land use ordinances, local laws or other regulatory mechanisms?	<input type="checkbox"/> No (go to ADDENDUM 2) <input checked="" type="checkbox"/> Yes (complete questions below)
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Preliminary Assessment of Regulatory Mechanism (Local Code)

1. When was the preliminary assessment of existing local codes completed or when will it be completed?	Date completed: <u>March 2007</u> <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete for reporting in year: <input type="checkbox"/> 4; <input type="checkbox"/> 5. <input type="checkbox"/> Did not do preliminary assessment; proceeded directly to Gap Analysis Worksheets 1-4 or adopted <i>Sample Local Law for Stormwater Management and Erosion & Sediment Control</i> (Sample Local Law).
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2. If preliminary assessment was completed, indicate the results.	<input checked="" type="checkbox"/> If none of Sample Local Law provisions appear in local code; consider adopting Sample Local Law or equivalent <input type="checkbox"/> If few Sample Local Law provisions appear in local code; major revisions needed or consider adopting Sample Local Law or equivalent <input type="checkbox"/> If most of the Sample Local Law provisions appear in local code; minor revisions needed
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Assessment and Development of Regulatory Mechanism (Local Code) (continued on next page)

3. When was the Gap Analysis or equivalent process completed or when will it be completed?	Date completed: <u>March 2007</u> <input type="checkbox"/> Not yet completed (proceed to next table) Plan to complete work below for reporting in year: <input type="checkbox"/> 4; <input type="checkbox"/> 5.
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4. How was the local code adopted or how will it be adopted*? <i>*If MS4 has some existing local code equivalent to the Sample Local Law and adopted parts of the Sample Local Law as amendments to make a complete local code, check b and c.</i>	a. <input checked="" type="checkbox"/> The entire Sample Local Law adopted as amendments to existing code or as stand alone law. <ul style="list-style-type: none"> • If no portions of the Sample Local Law were moved or deleted, all provisions would be exactly the same as the Sample Local Law. • If ANY provisions of the Sample Local Law were moved or deleted, the moved or changed provisions must be reviewed (use the <i>Gap Analysis</i> or equivalent process) to ensure the intent of the law has not been changed. b. <input type="checkbox"/> Parts of NYS Sample Local Law adopted as amendments to existing code. c. <input type="checkbox"/> Language developed by municipality was demonstrated to be equivalent.
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Minimum Control Measure 4 and 5. Construction Site and Post-Construction Stormwater Runoff Control Regulatory Mechanism

Permit Reference IV.C.4.b.i, 5.a.i (continued)

Assessment and Development of Regulatory Mechanism (Local Code) (continued)

5. Answer the following questions about the Gap Analysis or equivalent processes.

Clauses are defined as: All the Sample Local Law sections or subsections in the Gap Analysis Worksheets 1-4 that have a box in the “Equivalence” column, meaning that there is an associated “Equivalence” sheet (with the exception of Article 6, Section 4 which does not have an Equivalence sheet).

Total number of clauses in each worksheet: Sample Local Law Article 1 (Gap Analysis Worksheet 1) - 8 clauses; Sample Local Law Article 2 (Gap Analysis Worksheet 2) - 51 clauses; Sample Local Law Article 3, 4, 5 (Gap Analysis Worksheet 3) - 3 clauses; Sample Local Law Article 6 (Gap Analysis Worksheet 4) - 9 clauses.

MS4s that adopt the entire Sample Local Law as amendments to existing code or as stand alone law need to indicate the number of clauses being adopted that are exactly the same as the Sample Local Law, or equivalent, in the right-hand column below.

Sample Local Law Articles	NUMBER OF REQUIRED CLAUSES IN LOCAL LAW		
	Existing clauses exactly the same as the Sample Local Law language	Existing clauses equivalent to the Sample Local Law language (see Gap Analysis Workbook Equivalence Sheets for information to help determine equivalence)	Sample Local Law or equivalent language to be adopted , listed as legislative agenda items.
1			8
2			51
3, 4, 5			3
6			9
TOTAL			71

6. Has a list of needed changes (legislative agenda) been developed for adoption of amendments to local codes (or for deletion of existing codes that are addressed by adoption of a stand alone law)?
 No
 Yes, list the **local codes** that will be changed:

7. What was the date or is planned date of local code adoption?
Date: **April 11, 2007**

8. Provide a web address if the adopted local law can be found on a web site.
Web Address:

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.4.b. v: Develop and implement procedures for site plan review by the MS4 that incorporate consideration of potential water quality impacts and review individual pre-construction site plans to ensure consistency with local sediment and erosion control requirements.</p> <ul style="list-style-type: none"> • <i>Describe the procedures below. Revise as procedures are updated.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • <i>Example measurable goals: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
<p>Construction site plan reviews are required and performed by the Village as part of various applications; consideration of water quality impacts included as necessary</p>	<p>Approximately 3 construction site architectural reviews were performed for Reporting Year 4; Task is performed on an ongoing basis</p>
<p>Construction site waste management is required as necessary by the Village; consideration of storm water quality impacts is included as necessary using the NYS standards and specifications for Erosion and Sediment Control and the NYS Stormwater Management Design Manual</p>	<p>Approximately 3 site plan/building permit reviews received and performed in Year 4; task will be performed on an ongoing basis in Year 5 with all site plans reviewed for storm water requirements</p>
<p>The Village has completed the evaluation of existing ordinances and other local requirements related to storm water erosion and sediment controls; effort by Village staff has been continuous</p>	<p>The Village will adopt an ordinance on April 11, 2007; Task will be completed by Year 5.</p>
<p>Overall construction site waste management is required as part of building permit submissions</p>	<p>Task is performed on an ongoing basis</p>
<p>Permit Reference IV.C.4.b. vi: Develop and implement procedures for the receipt and consideration of information submitted by the public.</p> <ul style="list-style-type: none"> • <i>Explain the procedures below. Revise as procedures are updated.</i> • <i>Identify the responsible personnel or outside organizations.</i> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Village policy provides for consideration of comments submitted by the public on building/construction application/site plans; the Village responds to information received</p>	<p>Policy implemented Year 1; task performed on an ongoing basis</p>

Minimum Control Measure 4. Construction Site Stormwater Runoff Control

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

<p>Permit Reference IV.C.4.b. iii, vii: Develop and implement procedures for site inspections, enforcement of control measures and sanctions to ensure compliance with GP-02-02.</p> <ul style="list-style-type: none"> • Describe each procedure below. <u>Revise as procedures are updated.</u> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p> <ul style="list-style-type: none"> • Example measurable goals are number of: inspections; fines assessed; stop work orders; other sanctions.
<p>Site inspection and enforcement of control measures performed by Village as necessary; consideration of storm water quality impacts included; has been performed continuously by Village staff</p>	<p>Approximately 3 construction inspections were performed for Reporting Year 4; task is to be performed on an ongoing basis</p>
<p>Current Certificate of Occupancy procedures require that when construction or work is completed and a structure is ready to be occupied, the building inspectors must verify that the work complies with all applicable codes</p>	<p>Approximately 3 Certificates of Occupancy issued for Reporting Year 4; task is to be performed on an ongoing basis</p>
<p>Permit Reference IV.C.4.b. viii: Educate and train construction site operators about requirements to develop and implement a SWPPP and any other requirements they must meet within the MS4s jurisdiction.</p> <ul style="list-style-type: none"> • Explain the activities and materials used to meet this requirement. • Identify the personnel or outside organization conducting this activity. • <u>Indicate activities planned for next year.</u> 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>The MBPC and the Nassau County Storm Water Coalition provides education and training for municipal employees on storm water pollution prevention</p>	<p>Training conducted on an ongoing basis; see MBPC and the Nassau County Storm Water Annual Reports</p>
<p>Information for construction site operators and contractors regarding SWPPP requirements was made available in the Village repository</p>	<p>Training materials available on an ongoing basis; repository will be updated on an ongoing basis</p>
<p>Additional Techniques</p>	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<p>Used NYSDEC guidance documents in the continued assessment/ evaluation of local land use controls, inspections, site plan review process, and subdivision and zoning requirements to determine what local procedural and regulatory changes are necessary to meet State standards and specifications</p>	<p>Ongoing Task; To be completed for Year 5</p>
<p>Representatives of the Village attended an all day seminar on January 23, 2007 conducted by the Nassau County Department of Public Works for municipal Coalition members that included training on sediment and erosion control by engineers, building code enforcement officers and contractors</p>	<p>Completed during Reporting Year 4; activities to be continued for Year 5</p>

Through the Village's partnership with the Nassau County Storm Water Coalition an evaluation was conducted and recommendations for modifications were made to various documents pertaining to their impacts on storm water quality, sediment and erosion control and construction site waste management	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition draft standard technical specifications and drawings were initiated for storm water treatment best management practices to include catch basin inserts, in line storm water treatment devices, etc.	Completed during Reporting Year 4; activities to be continued for Year 5
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • A combination of structural and/or non-structural management practices. • <i>Identify and describe below procedures to ensure installation of post-construction management practices. <u>Revise as procedures are updated.</u></i> 	DO NOT ENTER INFORMATION IN THIS CELL
Development of Village BMP list underway; The Village’s Public Works and Building Department staff are required to inspect runoff management practices during and after construction and prior to operation	List developed during Reporting Year 2; updated as necessary; inspections conducted on an ongoing basis
The Village has completed the evaluation of existing ordinances and other local requirements related to post-construction runoff for proposed developments and the need for inspection and maintenance using the NYS Stormwater Management Design Manual; Village has developed a list of BMPS	The Village will continue to evaluate model ordinances and pass or modify ordinances as appropriate; BMP list is updated as necessary, based on new information available from federal, state or county agencies.
<ul style="list-style-type: none"> • Procedures for site plan and SWPPP review to ensure SWMPs meet state standards. • <i>Describe procedures below. <u>Revise as procedures are updated.</u></i> 	<ul style="list-style-type: none"> • <i>Example measurable goals include: number of plans received; number of plans reviewed; percent of plans received that are reviewed.</i>
The Village has initiated the assessment/evaluation of conditions and ordinances related to the appropriateness of best management practices and procedures for site plan review	The Village will continue to evaluate model ordinances and modify existing ordinances or pass new ordinances as appropriate; task completed in Year 4

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • Procedures for inspection and maintenance of post-construction management practices. • <i>Explain procedures below. Revise as procedures are updated.</i> 	<ul style="list-style-type: none"> • <i>Example measurable goals are number of: inspections maintenance activities performed.</i>
The Village staff and consultant are developing a post-construction storm water program that addresses impacts to storm water runoff, including evaluation of BMPs and development of procedures for post-construction inspection and maintenance	Development of procedures is conducted on a continuing basis
<ul style="list-style-type: none"> • Procedures for enforcement and penalization of violators. • <i>Explain procedures below. Revise as procedures are updated.</i> 	<ul style="list-style-type: none"> • <i>Example measurable goals: number enforcement activities performed.</i>
Village law requires that enforcement action be taken if property damage occurs	There were no enforcements action required in Year 4; enforcement actions are performed on an ongoing basis as necessary
Procedures for enforcement and penalization are being developed as the Village continues to evaluate model ordinances	Development of procedures to continue on an ongoing basis

Minimum Control Measure 5. Post-Construction Stormwater Management

Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed.

Permit Reference IV.C.5.a, c. (continued): Develop and implement a post-construction stormwater management program that addresses stormwater runoff from new development and redevelopment and will reduce the discharge of pollutants to the MEP. Program requirements should include:	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • Adequate resources for a program to inspect new and re-development sites and for enforcement and penalization of violators. • <i>Describe resources below. Update annually.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
The Village staff is reviewing procedures for a post-construction storm water management program; the Village is trying to create a funding mechanism within the local law whereby fees and fines levied will contribute to the necessary resources	The development of the program is continuing on an ongoing basis
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Utilization of NYSDEC/USEPA guidance documents in the assessment/ evaluation of conditions and alternative/model ordinances related to the appropriateness of best management practices	Ongoing Task; To be completed for reporting Year 5
Utilization of NYSDEC/USEPA guidance documents in the evaluation of ordinances and other regulatory conditions and mechanisms on post construction runoff	Ongoing Task; To be completed for reporting Year 5
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 6. Pollution Prevention/Good Housekeeping for Municipal Operations

OVERALL MUNICIPAL POLLUTION PREVENTION / GOOD HOUSEKEEPING PROGRAM INFORMATION

<ul style="list-style-type: none"> • This table is for MS4s to report on their OVERALL Municipal Pollution Prevention / Good Housekeeping Program. • A separate table follows that is for MS4s to report on management practices performed in identified municipal operations. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>List pollutants that will be addressed by the municipal pollution prevention program.</i> 	
Floatables, litter, sediment, nutrients, bacteria, hydrocarbons	
<ul style="list-style-type: none"> • <i>Set and describe pollution prevention priorities by geographic areas, municipal operation type, and facilities.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
Ongoing solid waste management activities; Village waste oil recycling program; and street sweeping are going to focus on these pollutants	All activities are performed on an ongoing basis: used oil – 100%; solid waste management- ongoing; street sweeping- 1,200 miles per year
The Village utilizes a contractor to clean out all catch basins every year in June. The Village Supervisor of Public Works oversees the work.	Catch basin cleaning is performed by a contractor every year under the supervision of the Superintendent of Public Works
Permit Reference IV.C.6.a: Include a municipal pollution prevention training component for staff (where all staff are trained). <ul style="list-style-type: none"> • <i>Explain activities and materials used to meet this requirement.</i> • <i>Identify training needs and design training components</i> • <i>Determine the adequacy and appropriate frequency of staff training.</i> • <i>Identify personnel or outside organization conducting activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Field training is conducted as part of ongoing operations and maintenance; training in spill prevention and response is provided for DPW staff that are also volunteer firemen	Field training is ongoing
Spill Response Plan is in place; addresses containment and cleanup	No Spills occurred in Year 4; spill prevention and response is an ongoing task

Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Village is participating with Nassau County in a Phase II storm water intermunicipal partnership partially funded by a State grant; partnership activities/ accomplishments are summarized in the Nassau County Storm Water Annual Report	The Village will continue to work in conjunction with the County to develop procedures geared toward pollution prevention/ good housekeeping
Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change: N/A	

Minimum Control Measure 6. Municipal Operations: Street and Bridge Maintenance; Winter Road Maintenance;
 Stormwater System Maintenance; Vehicle and Fleet Maintenance; Park and Open Space Maintenance; Municipal Building
Maintenance; Solid Waste Management; Other: _____

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
<p>Permit Reference IV.C.6.a, c: Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from the municipal operation(s) indicated above to the MEP.</p> <ul style="list-style-type: none"> • Describe how the bulleted items below focus on pollutants addressed by the municipal pollution prevention program and the pollution prevention priorities. 	<p>Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)</p>
<ul style="list-style-type: none"> • Briefly describe or reference any existing policies and procedures • Briefly describe or reference any policies and procedures being developed 	DO NOT ENTER INFORMATION IN THIS CELL
<p>Exiting policies govern the frequency of street cleaning, catch basin cleaning, and solid waste management activities; additional policies are being developed</p>	<p>Village aims to have completed policy/procedure implemented by Year 5; Operations completed by the Dept. of Public Works on an ongoing basis:</p> <ul style="list-style-type: none"> • Catch basin inspections and cleaning – ~85/yr (100%) • Litter basket pickups @ parks/bus stops– at least 2x/week • Street sweeping – 1,200 miles • Replaced 2 catch basins • Household chemical pickups - 8 days • Waste oil drop-offs – as needed • Maintain indoor salt storage piles
<ul style="list-style-type: none"> • Briefly describe or reference any existing best management practices • Briefly describe or reference any planned best management practices 	DO NOT ENTER INFORMATION IN THIS CELL
<p>The Village uses NYSDEC and USEPA BMP guidance documents for BMPs for municipal operations in order to meet State requirements</p>	<p>The Village will continue the development of BMPs and procedures; BMP list updated on an ongoing basis</p>
<p>Through arrangement with contractor outside of Village, the following BMPs are used:</p> <ul style="list-style-type: none"> • 100% of batteries kept indoors • 100% of antifreeze recycled • 100% of oil recycled • 100% of batteries recycled • 100% dumpsters covered 	<p>The Village will continue the implementation of BMPs and procedures based on federal, state, and county guidance.</p>
<ul style="list-style-type: none"> • Identify and describe the equipment and staff that are in place 	DO NOT ENTER INFORMATION IN THIS CELL
<p>Street sweeping equipment and additional maintenance equipment are utilized by Village staff</p>	N/A

Minimum Control Measure 6. Municipal Operations: Street and Bridge Maintenance; Winter Road Maintenance; Stormwater System Maintenance; Vehicle and Fleet Maintenance; Park and Open Space Maintenance; Municipal Building Maintenance; Solid Waste Management; Other: _____

<ul style="list-style-type: none"> • Copy this page and give it to each municipal office or department responsible for reporting. • Put an 'X' in front of each municipal operation type addressed by the Municipal Pollution Prevention/Good Housekeeping Program in that office or department. • Refer to the Municipal Pollution Prevention / Good Housekeeping Assistance document for example best management practices, policies and procedures. • Use separate rows to explain the different processes, activities, procedures, practices, etc. used by the MS4. Add additional rows as needed. 	
Permit Reference IV.C.6.a, c (continued): Develop and implement an operation and maintenance program to reduce and prevent pollutant discharges from municipal operations to the MEP.	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
<ul style="list-style-type: none"> • <i>Assess if existing programs adequately reduce and/or prevent pollutant discharges</i> • <i>Determine and list any operation type, location or facility that is in need of modification or updates.</i> 	DO NOT ENTER INFORMATION IN THIS CELL
The Village utilized USEPA and State BMP guidance and fact sheets for municipal operations in order to assess current programs and to develop finalized BMPs	A full assessment of the effectiveness of the municipal operation and maintenance program will be performed in Year 5
Permit Reference IV.C.6.a: If there is a training component for staff specific to these municipal operations: <ul style="list-style-type: none"> • <i>explain the activities and materials;</i> • <i>identify the personnel or outside organization conducting the activities.</i> 	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
Representatives of the Village attended an all day seminar on January 23, 2007 conducted by the Nassau County Department of Public Works for municipal Coalition members that included training on pollution prevention, including spills; training is required and conducted annually as part of Fire Department Training	Periodic training is conducted on an ongoing basis
Additional Techniques	Describe Measurable Goals and Results (when applicable) Indicate: Date Completed, Ongoing Task, or Scheduled Date (for next years activities)
The Village is participating with Nassau County in a Phase II storm water intermunicipal partnership partially funded by a State grant; partnership activities/ accomplishments are summarized in the Nassau County Storm Water Annual Report	The Village will continue to work in conjunction with the County to develop materials geared toward pollution prevention/ good housekeeping
Through the Village's partnership with the Nassau County Storm Water Coalition an evaluation of current municipal operations and the development of a generic operation and maintenance program for use by various agencies was performed	Completed during Reporting Year 4; activities to be continued for Year 5

Through the Village's partnership with the Nassau County Storm Water Coalition a pollution prevention BMP manual addressing municipal facilities and operations was developed	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition the evaluation of the current county-wide Integrated Pest Management (IPM) Program was performed	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition the evaluation of sand/salt use including storage, application and reuse practices was performed	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition the development of standard specification for storm water treatment best management practices including catch basin inserts, in line storm water treatment devices, etc. was performed	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition the development of a procedure to perform a watershed vulnerability analysis to assess and classify the various watersheds and associated sub-watersheds in the County was performed	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition the establishment of standards and a procedure for locating the drainage structure on the County's GIS was performed	Completed during Reporting Year 4; activities to be continued for Year 5
Through the Village's partnership with the Nassau County Storm Water Coalition Additional pollution prevention measures are summarized in the Nassau County Storm Water Annual Report and the Manhasset Bay Protection Committee Storm Water Annual Report	Completed during Reporting Year 4; activities to be continued for Year 5
<p>Explain any changes or additions to the Permit Referenced Activities / Techniques, Measurable Goals and / or Scheduled Dates above and provide a reason(s) for the change:</p> <p>N/A</p>	

Did you include any of the following documents as appendices? Put a mark each appended document.

- Summary of public comments received on the annual report at the public presentation (**Required**)
- Intended response to comments on the annual report (**Required**)
- Results of information collected and analyzed, including monitoring data; evaluation of assessment (modeling) of pollutant discharges, including modeling results and pollutant transport trends.
- Other _____

See attached summary public of meeting.